



Data Conference 2009

Can you dig it?

June 23-25 - Canaan Valley Resort

Guide to What's Happenin'

WVEIS Data Conference – Can You Dig It?
Canaan Valley Resort
June 23-25, 2009

Tuesday, June 23

- 10:00 - 1:00 **Registration Desk Open**
- 1:00 – 2:00 **General Session 1** - Introductions and General Information
Balsam, Spruce, and Maple Rooms
- 2:00 – 3:00 **Breakout Sessions 1**
- 3:15 – 4:15 **Breakout Sessions 2**
- 5:00 – 6:00 **Reception – Meet and Greet – Maple Room**
Bring your whole family to our groovy party. This event is a meet and greet.
The reception is sponsored by the West Virginia Department of Education and
the National Center for Education Statistics of the U.S. Department of Education.
- 8:00 **Annual Movie Night**
Our movie night has become very popular. Join us in Spruce for a fun night
together.

Wednesday, June 24

- 7:30 - 8:45 **Buffet Breakfast**
Breakfast will be the Aspen Dining Room.
- 9:00 – 10:00 **Breakout Sessions 3**
- 10:15 – 11:15 **Breakout Sessions 4**
- 11:30 – 1:00 **Lunch**
- 1:00 – 2:00 **General Session 2**
- 2:15 – 3:15 **Breakout Sessions 5**
- 3:30 – 4:30 **Breakout Sessions 6**
- 6:00 **Dinner**
Join us in the Maple and Balsam rooms for our dinner together!
- 8:00 **Family Fun Night** – Join us for some music, games and more. It will be a happenin' good time.

Thursday, June 25

- 7:30 - 8:45 **Buffet Breakfast**
Breakfast will be the Aspen Dining Room.
- 9:00 - 10:00 **Breakout Sessions 7**
- 10:15 – 11:15 **Breakout Sessions 8**
- 11:30 – 12:00 **General Session 3** – Wrap Up and Closing Comments
Balsam, Spruce, and Maple Rooms

**WVEIS Data Conference
Canaan Valley Resort
June 23-25, 2008**

Tuesday, June 23									
10:00 – 1:00	REGISTRATION – Lobby								
1:00 – 2:00	General Session 1 Introductions and General Information WVEIS, 2009 – The Year in review Balsam, Spruce, and Maple Rooms								
	A Maple	B Balsam	C Spruce	D Birch	E Hawthorne	F Pine	G Elm	H Willow	I Hemlock
Breakout 1 2:00 – 3:00	Web Based WVEIS Update	Grading	Creative Laziness or How to Make Your Computer Work for You	Elementary Scheduling Course code information, HQT, etc.	Cool Stuff	1:00-3:00 Payroll Overview and Tips	WVDE Web Top	Network Design Options	Email, Internet, and System Access
Breakout 2 3:15 – 4:15	101 Ways to Use Downloaded Data	State and Federal Reporting	Downloading Reports to PC for Use with Excel		Using WVEIS Web Based Applications for Teacher Grading and Attendance	How to Read Your Pay Check	HQT and Other Needs for Clean Schedules		
6:00	Reception – Maple/Balsam								
8:00	Movie Night - Spruce								
Wednesday, June 24									
7:30 – 8:45	Breakfast (Ticket Required) – Maple/Balsam								
Breakout 3 9:00 – 10:00			Beginning Student User	Printing with WVEIS	Dude... This is your school calling...	TSSI Year End Let's Talk	WVDE Web Top	Novice County Contacts	Email, Internet, and System Access
Breakout 4 10:15 – 11:15	Web Based WVEIS Update	Using the Student Discipline System		The Wonders of Oz	GradeQuick and Edline	EMS FMS Report Writers	Public Web Data and Data Collections	Using Barcode Scanners for Course Registration	
11:30 – 1:00	LUNCH – On your own								
1:00 – 2:00	General Session 2 WVEIS 2010 Twenty Years in the Making					FMS Year End			
Breakout 5 2:15 – 3:15	Analyzing Attendance Data	Middle/High Scheduling Course code information, HQT, etc.	Mail Merge and Microsoft Office	Maintaining Basic Student Records	GradeQuick and Edline	EMS Year End	New Web Applications	Network Issues	Strategic Planning Lab
Breakout 6 3:30 – 4:30	National Transcript Center			Student Add-Ons		Fixed Assets		Using Tags	
6:00	Dinner – Maple/Balsam/Spruce								
8:00	Music and Fun – Maple/Balsam/Spruce								

Thursday, June 25									
7:30 – 8:45	Breakfast (Ticket Required) – Maple/Balsam								
	A Maple	B Balsam	C Spruce	D Birch	E Hawthorne	F Pine	G Elm	H Willow	I Hemlock
Breakout 7 9:00 – 10:00		Cool Stuff	Future Direction Round Table	HQT and Other Needs for Clean Schedules	Using Microsoft Excel	Secure Delivery of WESTEST 2 Electronic Reports		Technology Idea Round Table	Email, Internet, and System Access
Breakout 8 10:15 – 11:15	Opening the school year		Keeping Data Clean	Using PowerPoint and Other Presentation Tools	County Contact Roundtable		More Middle and High School Bar Code Tricks		
11:30 – 12:00	General Session 3 –Maple/Balsam/Spruce								
	Wrap up and closing comments								

SESSION DESCRIPTIONS

A1 Web Based WVEIS Update – 2 Sessions

Presenter: Marshall Patton, WVDE and Richard Pullin, WVDE

Exciting things have happened this year with our Web based WVEIS product. Many schools are beginning to use the new tools. In this session you can take a look at what is included today and what is planned for the future.

B1 Grading – 1 Session

Presenter: Robert Hollandsworth, RESA IV

Setting up for grading, Report Card Options, Transcript issues. These and other items related to the Student Grading System will be covered during this session.

C1 Creative Laziness or How to Make Your Computer Work for You

Presenter: Jeremy Baisden, Cabell County Schools

This year Jeremy takes us on another voyage into the creative use of our system. This session will show how to use the iSeries Access macro functions to help automate some of those mundane tasks.

D1 Elementary Scheduling –1 Session (Two Hour)

Presenters: Tammie Glover, Cabell County Schools

This **two hour** session about the Student Scheduling System will give you a chance to learn about the scheduling process at the elementary school level. This year we will be discussing identification of Highly Qualified Teachers, the new ID for Teachers, and other topics related to scheduling.

E1 Cool Stuff – 2 Sessions

Presenters: Anthony Gill, RESA 3 and Jimmy Daniels, WVDE

Come check out some of the latest technologies and software packages in this session.

F1 Payroll Overview and Tips

Presenter: Kim Harvey, WVDE

This session is being offered for county level payroll personnel.

G1 WVDE Web Top – 2 Sessions

Presenter: Fernando Ibanez, WVDE

The WV Department of Education is currently working to provide a portal tool which will provide educators, students, and parents access to a wealth of data and resources from a single Internet point of entry. This session will give you a first look at what's planned for the portal and explain how the portal will be integrated with the new WVEIS Web based applications.

H1 Network Design Options – 1 Session

Presenters: Greg Chapman and Eric Petrucci, WVDE

Are you considering changes to your network in the county? In this session Greg and Eric will discuss your options and let you ask questions about network design. This session will also serve as a roundtable discussion for those counties considering the 'spoke and hub' approach to network design.

A2 101 Ways to Use Downloaded Data – 1 Session

Presenter: Danny Lusk, Wyoming County

Another great session for users that are looking for ways to use WVEIS data with applications such as Microsoft Word for mail merge or others. Danny will explain the processes for downloading data from WVEIS and ways you can use the data.

B2 State/Federal Reporting – 1 Session

Presenters: Nancy Walker and Malinda Shanklin, WVDE

Data collected from daily use of WVEIS is currently used to complete a large number of state and federal data requirements. In this session, participants will learn what data are used for these reports and how to assure accurate reporting.

C2 Downloading Reports to PC for use with Excel – 1 Sessions

Presenter: Paul Hercules, Jefferson County

In this session, Paul will show you how you can use existing WVEIS programs to download reports and arrange the data in Excel.

E2 Using WVEIS Web Based applications for Teacher Grading and Attendance – 1 Session

Presenters: Brian Phipps, RESA 5 and Jerry Garner, Roane County Schools

The WVEIS Web Based applications are beginning to be of interest to classroom teachers. In addition to providing needed data the system can now be used to allow a teacher to maintain marking period grades and/or daily attendance. This session will demonstrate how this is being done.

F2 How to Read Your Pay Check – 1 Session

Presenter: Kim Harvey, WVDE

Ever wonder what all those little boxes mean? Kim will cover all of the items reported on a standard payroll stub and answer questions about what it all means.

G2 HQT and Other Needs for Clean Schedules – 2 Sessions

Presenter: Shawn Hawkins, WVDE

The Office of Professional Preparation at the WVDE is a large consumer of scheduling data from WVEIS. In this session you will find out more about the Highly Qualified Teacher process and how scheduling data from WVEIS are used for many additional purposes.

C3 Beginning Student User of WVEIS – 1 Session

Presenter: Pam Stepp, RESA III and Tammy Chapman, RESA II

New to WVEIS? This is the session for you. Basic use of the system will be discussed along with chances for you to ask questions.

D3 Printing with WVEIS – 1 Session

Presenter: David Palmer, RESA 6

Learn more about printing through WVEIS including output queues, working with your spool files, changing printers, adjusting number of copies, saving and more.

E3 Dude... This is your school calling...– 1 Session

Presenters: Richard Pullin, WVDE and TBA

Many counties are now looking at ways to quickly notify parents and others in the event of emergencies or to share information about student absences, events, etc. New technology allows this to happen quicker than ever before. This session will show how two counties are using one of these tools and how they interface with WVEIS.

F3 TSSI Year End/Let's Talk – 1 Session

Presenter: Kim Harvey, WVDE

Kim will be doing a general Q&A session for users of the TSSI system.

G3 WVDE Web Top – 2 Sessions

Presenter: Fernando Ibanez, WVDE

The WV Department of Education is currently working to provide a portal tool which will provide educators, students, and parents access to a wealth of data and resources from a single Internet point of entry. This session will give you a first look at what's planned for the portal and explain how the portal will be integrated with the new WVEIS Web based applications.

H3 Novice County Contact – 1 Session

Presenters: Joan Palmer, Marshall County Schools and Glenn Sweet, Barbour County Schools

Are you a new County Contact? Get together with others and learn from someone that's been 'around-the-block'.

A4 Web Based WVEIS Update – 2 Sessions

Presenter: Marshall Patton, WVDE and Richard Pullin, WVDE

Exciting things have happened this year with our Web based WVEIS product. Many schools are beginning to use the new tools. In this session you can take a look at what is included today and what is planned for the future.

B4 Using the Student Discipline System – 1 Session

Presenter: Malinda Shanklin, WVDE

This session is designed to cover topics related to the maintenance of student discipline data as well as state and federal reporting of this information.

D4 The Wonders of Oz – 1 Session

Presenter: Ed Napier, Logan County Schools

Do you have numerous people working on different things and you need a way to coordinate what they are doing? The OZ Tracking System provides a convenient, intuitive and versatile interface for logging and tracking problems, projects, tasks and other things. Superintendents, directors, supervisors, principals, teachers and technicians can easily find out what has been accomplished, what needs to be done, and most importantly, what has not been done. Do you remember who did what, when, how? Information is power. Communicate with "Oz".

E4 GradeQuick / Edline

Presenter: Lou Casini, Jackson Software

WVEIS currently has an interface which allows you to exchange data with this popular grade book and parent resource. Come learn from others that are already using the interface and software packages. With recent changes which incorporate West Virginia's CSOs into the grade book package, there is an increasing interest in these tools from both the state and local levels.

F4 EMS/FMS Report Writers

Presenter: Kim Harvey, WVDE

For our county level personnel or finance attendees, this session will cover those system report writers.

G4 Public Web Data and Collection Mechanisms

Presenters: Sara Ramezan, WVDE and Jim Gilbert, WVDE

Jim and Sara have worked very hard to produce some very useful online data resources for public use

H4 Using Barcode Scanners for Course Registration – 1 Session

Presenter: Jeremy Baisden, Cabell County Schools

This session will provide information on how Cabell County Schools is using bar code scanner technology to assist with the automation of course request entry.

A5 Analyzing Attendance Data – 1 Session

Presenter: Glenn Sweet, Barbour County Schools

Monthly Glenn goes through a process that identifies not only how many student's, or percentage thereof, are absent, but also unexcused, and also within the areas of Special Education and Low SES. Come listen to how Barbour County Principals are using this data.

B5 Middle/High School Scheduling – 1 Session (Two Hour)

Presenter: Susan Harker, RESA VII and Malinda Shanklin, WVDE

This **two hour** session about the Student Scheduling System will give you a chance to learn about scheduling options, reports, teacher ids, course codes, etc. This year we will be discussing identification of Highly Qualified Teachers, the new ID for Teachers, and other topics related to scheduling. The focus will be on Middle/High School Scheduling.

C5 Mail Merge and WVEIS Office – 2 Hour Block

Presenter: Robert Mathews, Wood County Schools

Whether you are working on form letters, mailing labels, or some other project at the PC level you will benefit from this session. Learn how to merge data from WVEIS with products such as Microsoft Word and Excel.

D5 Maintaining Basic Student Records – 1 Sessions

Presenter: Laurie Barron, RESA VIII and Paul Hercules, Jefferson County

The topics discussed will be, but not restricted to, enrolling students, transferring students, required fields, family information, and completing the registration screen. This session is where the user will learn about student demographic maintenance.

E5 GradeQuick / Edline – 2 Sessions

Presenter: Lou Casini, Jackson Software

WVEIS currently has an interface which allows you to exchange data with this popular grade book and parent resource. Come learn from others that are already using the interface and software packages. With recent changes which incorporate West Virginia's CSOs into the grade book package, there is an increasing interest in these tools from both the state and local levels.

F5 EMS Year End

Presenter: Kim Harvey, WVDE

County Level EMS users year end training.

G5 New Web Applications – 1 Session

Presenters: Shawn Hawkins, WVDE and Randall Kirk, WVDE

This session will show some of the new Web applications that are being developed to assist with providing quality education services. This includes course requirement data from policy 2510 and new data being collected from WVEIS to populate the High Schools that Work portions of the Strategic Plan.

H5 Network Issues – 1 Session

Presenters: Greg Chapman and Eric Petrucci, WV Department of Education

Have a question for the WVDE Network Engineers? This session will cover general network topics and questions.

I5 Strategic Planning Lab– 2 Hour Block

Host: Sarah Lyons, WVDE

This open lab will be a chance for counties to work with Sarah on development of their online strategic plan.

A6 National Transcript Center – 1 Sessions

Presenter: Richard Pullin, WVDE

High school counselors or others that are interested in the exchange of transcript information with higher education may find this session beneficial. We will discuss the exchange process with the NTC, how to get an account, and future plans for implementation.

D6 Student Add-On Programs – 1 Sessions

Presenter: Laurie Barron, RESA VIII

The attendee will learn what the Student Add-on programs are and an overview on how to use them. They will also look at the interfaces available to other software applications and special reports using the Student Add-on System.

F6 Fixed Assets

Presenter: Kim Harvey, WVDE

County level fixed assets training.

G6 Using Tags – 1 Session

Presenter: David Palmer, RESA VI

Sure, you can use tags to identify the ball team GPAs, members of the chess club, etc. But, you can also use them for many other things. This session will cover proper use of the tagging system and some items tags should not be used for.

B7 Cool Stuff

Presenters: Anthony Gill, RESA 3 and Jimmy Daniels, WVDE

Come check out some of the latest technologies and software packages in this session.

C7 Future Direction Round Table – 1 Session

Facilitators: Marshall Patton and Richard Pullin, WVDE

This round table discussion will be a chance for users to discuss issues related to the future development requirements of WVEIS. While we look to the future and our new Web interface, come and throw out your 'wish list' of future features.

D7 HQT and Other Needs for Clean Schedules – 2 Sessions

Presenter: Shawn Hawkins, WVDE

The Office of Professional Preparation at the WVDE is a large consumer of scheduling data from WVEIS. In this session you will find out more about the Highly Qualified Teacher process and how scheduling data from WVEIS are used for many additional purposes.

E7 Using Microsoft Excel

Presenter: Joan Palmer, Marshall County Schools

This session will cover Basic to Intermediate topics for using Microsoft Excel.

F7 Secure Delivery of WESTEST2 Electronic Reports

Presenter: Sterling Beane, WVDE and Robert Mathews, Wood County Schools

With the state's new WESTEST2 assessment comes a new way to get reports to county school systems. Join us in this session to learn about these new tools.

H7 Technology Ideas Round Table – 1 Session

Facilitators: Garry Taylor, Mercer County Schools & Fernando Ibanez, WVDE

This round table discussion will be a chance for users to discuss new, ground breaking approaches to technology challenges. Topics will include items such as Linux software, proxies, open source, and more.

B8 Opening the School Year – 1 Session

Presenter: Richard Pullin, WV Department of Education

We will discuss all necessary tasks to be completed before running promotion. The floor will be open for questions about school consolidation on the system, summer school graduates, and other topics pertaining to ending a school year and beginning a new school year.

C8 Keeping Data Clean – 1 Session

Presenter: Danny Lusk, Wyoming County Schools

Accurate data in WVEIS is important to everyone. This session will cover some audit reports, tools, and other ways to make sure your data is as accurate as possible.

D8 Using PowerPoint and Other Presentation Tools – 1 Session

Presenter: Anthony Gill, RESA III

This session will cover some of the specifics of using multimedia presentation tools to provide quality presentations.

E8 County Contact Roundtable – 1 Sessions

Facilitator: Marshall Patton, WVDE

This session is designed to be run by the participants. County contacts can share ideas, common obstacles, and best practices. We will also have some discussion about this year's conference and planning for next year.

G8 More Middle and High School Bar Code Tricks – 1 Session

Presenter: Paul Hercules, Jefferson County Schools

In this example of taking a lesson learned from our conference and expanding on it, Paul will show how after seeing the barcode presentation at Canaan last year, he was able to in just one school year, bring 3 middle schools and 2 high schools on board with scanning of daily attendance and course code requests.

Special Thanks to Our Presenters

Jeremy Baisden, Cabell County Schools
Laurie Barron, RESA VIII
Sterling Beane, WVDE
Lou Casini, Jackson Software
Greg Chapman, WVDE
Tammy Chapman, RESA III
Jimmy Daniels, WVDE
Jerry Garner, Roane County Schools
Anthony Gill, RESA III
Tammie Glover, Cabell County Schools
Susan Harker, RESA VII
Kim Harvey, WVDE
Shawn Hawkins, WVDE
Paul Hercules, Jefferson County Schools
Robert Hollandsworth, RESA IV
Fernando Ibanez, WVDE
Randall Kirk, WVDE
Danny Lusk, Wyoming County Schools
Sarah Lyons, WVDE
Robert Mathews, Wood County Schools
Ed Napier, Logan County Schools
David Palmer, RESA VI
Joan Palmer, Marshall County Schools
Marshall Patton, WVDE
Eric Petrucci, WVDE
Brian Phipps, RESA V
Richard Pullin, WVDE
Sara Ramezan, WVDE
Malinda Shanklin, WVDE
Pam Stepp, RESA III
Glenn Sweet, Barbour County Schools
Garry Taylor, Mercer County Schools
Nancy Walker, WVDE

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Planning, Preparation, and Registration

Donna Jones, WVDE
Cathy Moles, WVDE

Network Support

Greg Chapman, WVDE